



**INDIRA GANDHI DELHI TECHNICAL UNIVERSITY FOR WOMEN
KASHMERE GATE, DELHI-110006**

Date: 18/07/2022

**SPOT ROUND/WALK-IN COUNSELING NOTICE FOR ADMISSION TO
M.TECH PROGRAMME AT IGDTUW FOR 2022-23**

Subject: Instructions for Spot Round/Walk-In counseling for admission to M.Tech programme 2022-23 in IGDTUW, Delhi

1. Procedure Timeline:

Closing date of online applications: 4th August 2022 (midnight)

Date of Spot Round & Walk-In Counseling: 5th August 2022

All the participating candidates should report at 09:00 am in the Seminar Hall, IGDTUW and mark their attendance compulsorily. The Spot Round/Walk-In round will be conducted for admission to the M.Tech Programme against the vacant seats.

2. Fee to be paid at the time of Admission:

Every candidate participating in the Walk-In Round of Counseling shall pay Rs. 1000/- as the Registration fee in the form of Demand Draft in favor of "Registrar, IGDTUW" payable at Kashmere Gate, Delhi- 110006.

Every applicant who gets the admission offer in the M.Tech programme in the Spot Round/Walk-In round of Counseling shall pay the course fee (AY 2022-23) of Rs 1,22,000/- (One Lakh Twenty Two Thousand Only) in the form of DD in favor of "Registrar, IGDTUW" payable at Kashmere Gate, Delhi- 110006. In case, the candidate fails to fulfill the minimum eligibility criteria, her admission shall be cancelled and no fee shall be refunded.

3. Withdrawal Policy

The fee paid will be **Non-Refundable** for the spot round/walk-in except the security deposit of Rs 5000/-.

4. Application fee for Online Applications/Walk-in Applications

Candidates are advised to apply online through admission portal.
https://igdtuw.in/IGDTUW_ADMISSION/login

At the time of registration on the online portal, an application fee of Rs. 1000/- will be charged, otherwise, for other applicants who turn up for the walk-in counseling, a DD has to be submitted in favor of Registrar, IGDTUW of Rs. 1000/- as registration fee.

5. Documents required at the time of counseling:

Candidates are required to produce all the original certificates and two sets of self attested photocopies in support of their candidature at the time of document verification.

Following is the list of essential documents required for the counseling:

- a. Print-out of the online application form duly signed by the candidate with four passport size photo.
- b. 10th Class Certificate (for Date of Birth proof)
- c. 12th Class/equivalent marksheet
- d. Consolidated marksheet for Graduation degree & marksheets of all years/semesters for Graduation degree.

- e. Graduation Degree/Provisional Certificate
 - f. Consolidated marksheet for Post-Graduation degree & marksheets of all years/semesters for Post-Graduation degree (if applicable).
 - g. GATE score card
 - h. Caste Certificate for SC/ST/OBC-NCL/KM/PD/CW/EWS if applicable. Candidates belonging to OBC-NCL & EWS will be required to submit the certificates issued on or later than 1st April 2022.
 - i. ID Proof Aadhar card/Driving License/Voter ID/PAN Card
 - j. Proof of CGPA/CPI conversion to percentage.
 - k. Proof of online payment of Rs. 1000/- or Demand Draft of Rs. 1000/- as registration fee.
Demand Draft has to be drawn in favour of “Registrar, IGDTUW” payable at Kashmere Gate, Delhi- 110006.
 - l. Demand Draft of Rs. 1,22,000/- as Academic Fee. Academic Fee has to be submitted in the form of Demand Draft in favour of “Registrar, IGDTUW” payable at Kashmere Gate, Delhi- 110006. The break-up of this admission fee is as under:
 - Annual Fee: Rs. 1,15,000/-
 - Security Deposit (refundable): Rs. 5000/-
 - One time Alumni Fee: Rs. 2000/-
 - m. Medical Fitness Certificate (Refer Annexure “H” of the admission brochure)
 - n. Undertaking for Final Year Appearing Candidates. Candidates who are appearing in their final semester/final year examination (i.e. their qualifying degree result is awaited), have to fill the undertaking form Annexure “E” given in the admission brochure. Any Seat offered to a final year appearing candidate will be purely provisional and subject to fulfillment of minimum eligibility criteria. If such candidate is unable to meet minimum eligibility criteria till the date declared by the University, her admission shall be cancelled and no fee will be refunded.
- 6.** Candidate will be eligible for final seat allotment subject to the following conditions:
- (i) verification of all documents at the time of counseling and fulfilling of the eligibility criteria
 - (ii) availability of seat in the required field and payment of fees for the program.
- 7.** If the candidate fails to produce any required documents, her candidature is liable to be cancelled. In case, the candidate fails to fulfill minimum eligibility criteria, her admission shall be cancelled and no fee will be refunded. Admission may be cancelled even after seat allotment & submission of fee if any data/document provided by the applicant is found to be incorrect.
- 8. In case sufficient numbers of students are not admitted to any programmes, then the University reserves the right to terminate/suspend the respective programmes. In case of closure of any programmes, admission fee deposited will be refunded, in total, without any deductions.**
- 9.** All the applicants are advised to maintain COVID appropriate behaviour as per Govt. guidelines and general preventive measures during the counseling.
- 10.** Keep visiting www.igdtuw.ac.in and keep checking your emails (from: mtechadmissions@igdtuw.ac.in) regularly for further information.

Sd/-
(M.Tech Admission Coordinator)